

## **Minutes of the Judiciary and Law Enforcement Committee - January 14, 2005**

The meeting was called to order at 8:30 a.m. Supervisor Swan led the committee in the Pledge of Allegiance.

**Present:** Chair William Mitchell, County Board Supervisors Keith Harenda, Mareth Kipp, David Swan; **Absent:** Kathleen Cummings, Carl Seitz, Jean Tortomasi

**Staff Present:** County Board Chief of Staff Lee Esler, Legislative Policy Advisor Dave Krahn, Legis. Associate Sandra Meisenheimer

**Also Present:** Sheriff Dan Trawicki, Inspector Bob Johannik, Jail Administrator Mike Giese, Business Mgr. Tom Koth, Captain Meg Schnabl, Deputy Inspector Steve Marks, Senior Financial Analyst Mike Baniel

### **Approve Minutes of December 17, 2004**

**Motion:** Kipp moved, second by Swan, to approve the minutes of 12/17/04. **Motion carried 4 – 0.**

### **Correspondence**

1. Mitchell referred to the Bureau of Justice Statistics Fact Sheet for September 2004.
2. Esler addressed his memo of January 11, 2005, regarding "Expense Reimbursement" which he briefly explained.

### **Executive Committee Report by Bill Mitchell for Meeting of January 10, 2005**

Mitchell reviewed items that were taken up at the last meeting on 1/10/05.

### **Reports by Committee Member Liaisons / Future Agenda Items by Committee Members**

Kipp said she visited intake court on Tuesday and noticed that 6-7 people required interpreters. She was wondering how many times it happens that interpreters appear in court for defendants who do not show up. The costs are quite high. A few years ago Executive Finley was supposed to form a committee to study this. Would it be cheaper to hire an interpreter and have him/her available on an on-going basis? (Future Agenda Item).

### **Consider Proposed Ordinance: 159-O-108 Amend Capital Project 200108, Justice Facility, to Permit Completion of Program/Training Rooms**

Trawicki, Johannik, Giese, and Schnabl were present. Schnabl distributed a layout of the second floor showing where the training rooms are located.

Trawicki said the training rooms were in the original plan but were taken out by value engineering as a way to save money and come in under budget. However, it makes sense to do it now. They know it will cost \$100,000 more now than if it had been done originally, but waiting any longer could cost 3 to 4 times more. There is about \$1/2 million of contingency left to finish the project rather than the \$1.3 million as stated in the fiscal note. There aren't any issues regarding this project so the approximate \$500,000 should be enough to finish.

Kipp said she's so glad this is being put back in because to her it never should have come out in the first place.

**Motion:** Harenda moved, second by Kipp, to approve Ordinance 159-O-108. **Motion carried 4 – 0.**

### **Overview of Sheriff's Department Strategic Plan**

Trawicki, Johannik, Giese, Koth and Marks were present. Trawicki went through the strategic plan page by page as he highlighted relevant issues and answered questions from the committee. He stated that they continue to provide DARE instruction on a contractual basis only; OWI enforcement includes working with the Parks Patrol; truck-weight enforcement is in place; continue to give on-going programs to the elderly about scams, etc.; the Byrne grant, which subsidizes Metropolitan Drug Enforcement Units, is on-going for 2005 but might be cut by 40-55% (\$80,000 to \$120,000) in 2006; the Computer Forensics Unit continues to be very busy, and they are working with Information System to increase the storage capacity of their main investigator's computer program; the jail expansion project is still on line to be completed on July 1, 2005 with the actual housing of inmates on October 1, 2005; and they continue to work with Police Chiefs throughout the county offering them services that the Sheriff's Department is able to provide for them.

Mitchell said he heard there are a lot of complaints regarding Spillman as to information on reports. Giese said it has been real slow in coming, which has been frustrating, but they hired a consultant to help.

Trawicki said they're looking at the replacement of all of their mobile data terminals; by June 1 they are looking for ideas/goals to more effectively use their website; want to increase the use of video conferencing; will explore integrating computer-based training into the department training program; and currently they have 16 TASERS in place and want to add 8-10 more. Mitchell thanked the Sheriff and his staff for appearing.

### **Future Meeting Dates**

The next committee meeting is scheduled for Friday, January 28, 2005.

**Motion to adjourn:** Swan moved, second by Harenda, to adjourn the meeting at 9:51 a.m. Motion carried 4 – 0.

Respectfully submitted,

Mareth K. Kipp  
Secretary

/sm